



Saint John Berchmans School

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www.stjohnberchmans.org

2010-2011 Parent/Guardian Tuition Contract – Pre-School

Please list child/children below:

Name of Child _____
First Last Date of Birth

Name of Child _____
First Last Date of Birth

Pre-School Rates*: (Please check appropriate box. Once a program has been agreed upon, days of the week are not interchangeable.)

- Full Day – 5 Days \$5,650 per year
- Full Day – 4 Days (TWTF) \$5,650 per year
- Full Day – 3 Days (TWT) \$4,802 per year
- Full Day – 2 Days (TT) \$4,802 per year
- ½ Day – 5 Days \$5,085 per year
8:00AM-11:00PM
- ½ Day – 3 Days (TWT) \$4,802 per year
8:00AM-11:00PM

*There is a 15% discount on Pre-K tuition for Pre-K students with a sibling in K-8th grade. There is no discount for Pre-K students with a sibling in Pre-K.

Payment Options (choose one):

- One Installment Due August 18, 2010 (5% discount)
- Two Equal Installments Due August 18, 2010 and January 14, 2011 (2% discount)
- Ten Equal Installments Due on the following schedule

Regardless of option chosen, **all Pre-K families** must make the first payment by June 15, 2010 or upon application if application is submitted after June 15, 2010.

Payment Schedule (applies to the ten payment option):

June 15, 2010 (all families)		
September 15, 2010	October 15, 2010	November 15, 2010
December 15, 2010	January 14, 2011	February 15, 2011
March 15, 2011	April 15, 2011	May 16, 2011

Application Fees:** \$75 for each child; maximum of \$150 per family (through noon on 2/26/2010)
\$150 for each child; maximum of \$300 per family (after noon on 2/26/2010)
Application fees are non-refundable and due at the time of application

Material/ Archdiocesan Fees: Payable by August 18, 2010
\$225 per child (Materials, Archdiocesan, Computer, & Activities Fees)
Material Fees are non-refundable

**** When a family you refer applies, is accepted, and enrolled at SJB for the entire school year, your family's application fee will be refunded on your May tuition statement and the new family will save 50% on their application fees.**

MANDATORY FUNDRAISING:

There is a required \$400.00 fundraising commitment for each family attending St. John Berchmans School. The fundraising commitment is necessary to ensure the revenue needed for the operation of the school for the 2010-2011 school year. **One-half of the fundraising commitment must be met by December 1st. The second half must be met by April 1st.** Parents/guardians choosing not to be involved in fundraising activities may choose an alternative method of paying \$200.00 by December 1, 2010 and the remaining \$200.00 by April 1, 2011.

VOLUNTEER COMMITMENT:

In an effort to increase parent participation and enhance our students' learning environment, we are asking that all families volunteer a minimum of 10 hours during the school year. There are many ways to meet the 10 hours of volunteer time including– field trips, book fairs, Halloween Fest, and Family School Association Events (Breakfast with Santa, Breakfast with the Easter Bunny). Adult members of the family such as parents, aunts, uncles and grandparents are allowed to volunteer. Families not meeting the 10 hours of volunteer time must pay a fee of \$10/hour for each hour not completed. The Archdiocese requires that, in order to volunteer with children, adults must complete a Virtus training (www.virtus.org), CANTS form, Background Check, and Code of Conduct. **All volunteer hours must be completed by May 2, 2011.**

PAYMENT CONDITIONS:

1. If your tuition payment is not paid on or before the due date, there will be a \$15.00 late charge. Late fees will not be charged in cases of emergency if other arrangements are made with the principal prior to due date. We do not accept post-dated checks.
2. Families will be assessed a \$15.00 fee for one non-sufficient fund check, and the fee for any additional non-sufficient fund check throughout the school year is \$50.00 per check. Payment will be required in cash or money order if checks consistently do not clear the bank (two or more NSF checks), if the final tuition payment is made after the final tuition due date, or in the case of a mid-term transfer.
3. In the event of delinquent accounts (more than 60 days past due), the school reserves the right to exclude students from school. Accounts include but are not limited to, child care costs, lunch, and fundraising commitments. Any accounts that are outstanding in June will necessitate withholding report cards, diplomas, or transfer papers.

I have read the conditions of this Parent/Guardian Contract and agree to the conditions set forth in this contract. I further agree to abide by and support the policies of St. John Berchmans School as expressed in the Parent/Guardian Handbook. I agree to the schedule and payment of tuition and school fees as stipulated in the Parent/Guardian Contract.

Signature of Parent or Guardian

Date

Signature of School Official

Date

OFFICE USE ONLY - APPLICATION/MATERIALS FEES ARE NON-REFUNDABLE			
Application Fee <small>\$75/child, \$150/family through 2/26/10 \$150/child, \$300/family after 2/26/10</small>	Date Pd. _____	Method of Payment _____ Amt. of Payment _____	Birth Cert _____ Baptismal Rec _____ Vision _____
First Tuition Payment	Date Pd. _____	Method of Payment _____ Amt. of Payment _____	Medical _____ Dental _____
Materials Fee \$225.00/child	Date Pd. _____	Method of Payment _____ Amt. of Payment _____	